



SPEAKER DEADLINES

TASK	DEADLINE	DETAILS
<p>Accept Speaker Letter of Agreement, Terms & Conditions and Deadlines</p> <p>Download Official RFMA 2022 PowerPoint template</p>	<p>Friday Nov. 5, 2021</p>	<p>Accept and download within online Speaker portal.</p>
<p>Request Additional AV Requirements</p>	<p>Friday Dec. 3, 2021</p>	<p>Email education@rfmaonline.com requirements</p>
<p>Register for RFMA 2022 & Make Hotel Reservation</p>	<p>Friday Dec. 3, 2021</p>	<p>After registering for RFMA 2022 online you will receive a hotel booking link in your registration confirmation.</p>
<p>Submit PowerPoint Presentation</p>	<p>Friday Dec. 10, 2021</p>	<p>Email or provide Dropbox link to presentation to education@rfmaonline.com</p>
<p><i>PowerPoint Presentation Reviewed by RFMA's Conference Curriculum Committee</i></p>		
<p>Sign-up for Virtual Session Rehearsal with Conference Curriculum Committee</p>	<p>Monday Jan. 3 thru Friday Jan. 14</p>	<p>Sign-up for rehearsal time</p>
<p><i>Feedback from RFMA's Conference Curriculum Committee sent to Speaker</i></p>		
<p>FINAL PowerPoint Presentation Due</p>	<p>Monday Feb. 11, 2022</p>	<p>Email or provide Dropbox link to presentation to education@rfmaonline.com</p>
<p>Send any Additional Presentation Handouts</p>	<p>Friday Feb. 18, 2022</p>	<p>Email any additional handouts to education@rfmaonline.com</p>